Kenton County School District | *It's about ALL kids.*

Issue Paper

DATE:
October 19, 2026

AGENDA ITEM (ACTION ITEM):
Consider/Approve External Support/Booster Organization for 2026-2027 school year for the Beechgrove PTA.

APPLICABLE BOARD POLICY:
04.312 School Activity Funds

HISTORY/BACKGROUND:
Each year the Superintendent shall report to the Board when booster organizations have been informed of the requirements from the Accounting Procedures for Kentucky School Activity Funds. External Support/Booster Organizations are adult/parent organizations established to support and promote school programs or compliment student groups or activities, (i.e. PTA, PTO, Booster Organizations, etc). External Support/Booster Organization's work very closely with the District but they are a separate entity and are responsible for adherence to IRS guidelines and Title IX regulations. All organizations listed have completed the required paperwork and have been reviewed by district designee.

FISCAL/BUDGETARY IMPACT:
None

RECOMMENDATION:
Approval to External Support/Booster Organization for 2026-2027 school year for the Beechgrove PTA.

CONTACT PERSON:
Randy Borchers

Principal/Administrator *District Administrator* *Superintendent*

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.
Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.

Booster/External Support Group Application

SCHOOL YEAR: 2026 | 2027 **SCHOOL:** Beechgrove Elementary

NAME OF BOOSTER/EXTERNAL SUPPORT GROUP: Beechgrove PTA

APPLIED FOR BY: Lauren Heeger

The following documents are required and must be attached prior to the Board reviewing application:

- ✓ Written By-Laws
- ✓ Copy of Treasurers Bond (required if annual budget exceeds $19,999)
- ✓ Annual Budget
- ✓ List of Officers
- ✓ Signed Agreement
- ✓ Affidavit signed by all Officers (See Below)
- ✓ Proof of Liability Coverage ($2,000,000 Gen Liability per aggregate, $1,000,000 Gen Liability per occurrence; $5,000 med expense coverage per person, KCBE as additional insured)

NAME OF BANK Huntington Bank **AND ACCOUNT #:** 01714842841

FEDERAL EMPLOYER IDENTIFICATION (FEIN #): 61-1156570

STATE SALES TAX EXEMPT # _____ **(MUST BE DIFFERENT FOR SCHOOL/DISTRICT #)**

CHARITABLE GAMING LICENSE: (Y)/N _____

By signing below, each officer acknowledges that they have read and agree to follow the Booster/External Support Agreement and Accounting Procedures for Kentucky School Activity Funds, "*Redbook*".

President Lauren Heeger Vice-President Marion Millsee

Bookkeeper Julianna Faulkner Secretary _____

Treasurer Julianna Faulkner (KCSD employees ineligible to serve)

Principal _____

Superintendent/Designee _____ Board Meeting Date _____