Kenton County School District | *It's about ALL kids.*

Issue Paper

DATE:
10/19/2026

AGENDA ITEM (ACTION ITEM):
Consider / Approve Direct Purchase Order Change Order No. 1 with Tremco Weatherproofing Tech. for the Kenton Elementary Renovation Project - BG 25-352.

APPLICABLE BOARD POLICY:
01.1 Legal Status of the Board; 04.31 Authority to Encumber and Expend Funds; 702 KAR 4:160

HISTORY/BACKGROUND:
This is the first (1st) change order associated with Direct Purchase Order 27000347 to Tremco Weatherproofing Tech. for the Kenton Elementary Renovation Project associated with Monarch Construction Company. The original DPO amount was $860,289.86. This deduct change order of $19,207.80 makes the new DPO amount $841,082.06.

Item No. 1: Architect Requested: Revised non-tapered project insulation materials per RFP-01.

DEDUCT:	$ 19,207.80
TOTAL DEDUCT:	$ 19,207.80

SUMMARY OF CHANGE ORDERS FOR KENTON ELEM. PROJECT – BG 25-352

The original contingency for this project	$ 946,850.00
Total for prior approved change orders	($ 47,956.00)
Total for prior Material/Equipment Direct Purchase Order changes	$ 17,114.00
Total for current change orders	$ 19,207.80
Contingency Balance	$ 935,215.80

FISCAL/BUDGETARY IMPACT:
Deduction of $19,207.80 to Direct Purchase Order 27000347.

RECOMMENDATION:
Approve the Direct Purchase Order Change Order No. 1 with Tremco Weatherproofing Tech. for the Kenton Elementary Renovation Project - BG 25-352.

CONTACT PERSON:
Matt Rigg, Chief Operations Officer

Principal/Administrator	*District Administrator*	*Superintendent*

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Change Order

PROJECT: *(Name and address)*	CONTRACT INFORMATION:	CHANGE ORDER INFORMATION:
Renovation - Kenton Elementary School 11246 Madison Pike Independence, KY 41051	Contract For: Material Purchase Order Date: July 06, 2026	Change Order Number: 01-Tremco Date: October 16, 2026
OWNER: *(Name and address)*	**ARCHITECT:** *(Name and address)*	**CONTRACTOR:** *(Name and address)*
Kenton County Board of Education 2044 Tuscanyview Drive Covington, KY 41017	Emboss Design, PSC 906 Monmouth Street Newport, KY 41071	Tremco Weatherproofing Tech. 3735 Green Road Beachwood, OH 44122-8068

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)
Revised non-tapered project insulation materials per RFP-01. Requested by Architect
Cost Benefit to Owner: Material savings returned to Owner.
DEDUCT $19,207.80 to KCSD Purchase Order No. 27000347

The original Contract Sum was	$	860,289.86
The net change by previously authorized Change Orders	$	0.00
The Contract Sum prior to this Change Order was	$	860,289.86
The Contract Sum will be decreased by this Change Order in the amount of	$	19,207.80
The new Contract Sum including this Change Order will be	$	841,082.06

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT *(Signature)*	CONTRACTOR *(Signature)*	OWNER *(Signature)*
Mark Perry	Signed by: adam kratzert	
BY: Mark Perry, Sr. Project Manager *(Printed name, title, and license number if required)*	adam Kratzert CFO *(Printed name and title)*	BY: Matt Rigg, Chief Operations Officer *(Printed name and title)*
10/16/2026 *Date*	October 19, 2026 *Date*	*Date*

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