Partnership Agreement

Educational Neglect Prevention and Family Engagement Program

This Partnership Agreement is entered by the Provider agency and participating school district. This agreement demonstrates a collaboration in which families are engaged through a Parent Engagement Meeting (PEM) to define barriers to attendance, identify strengths and needs, develop a plan of action, and strive to prevent the family from being unnecessarily involved in the child welfare system. Our goal is to prevent educational neglect through collaboration among agencies and with families.

The Service Provider Agency will provide the following:

1. A PEM Facilitator, who will conduct the Parent Engagement Meetings, during which a diversion plan will be developed, and participants will leave with a signed copy of the plan.
2. Provide families with necessary referrals to assist with meeting their needs.
3. Conduct a 3-4-week follow-up with the parent/guardian, or any additional follow-up calls requested by school
4. Be available for any necessary communication with school district or DPCW specialist
5. Collaborate with school district and DPCW Specialists to analyze student attendance and determine success in reaching annual measurable outcomes.
6. Provide any additional assistance needed to partnering agencies.

The Participating school District Agrees to the following:

1. Identify families for referral. The target families are those who are at risk of being referred to DCBS/CPS for educational neglect.
2. Notify Parents of needed Parent Engagement Meeting.
3. Schedule ALL PEM Meetings via google calendar and send invites via calendar to necessary persons.
4. Attend ALL scheduled PEM Meetings.
5. Bring attendance profile to PEM Meetings.
6. Collaborate with PEM Facilitator to analyze student attendance and determine success in reaching annual measurable outcomes.

The primary goals of this Educational Neglect Prevention and Family Engagement Program will include:

a. Reduction of family involvement in the child welfare system.

b. Increasing student school attendance and increasing student success in the classroom; and

c. Earlier identification of risk factors and service provision to address those needs.

This Partnership Agreement will begin on the date of signature and execution and will expire June 30, 2027.

Katie Habas 2026-09-08
PEM Facilitator/Provider Agency

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School District Representative