Andy Beshear
Governor

School Facilities Construction Commission
Finance and Administration Cabinet
200 Mero Street 5th Floor
Frankfort, KY 40622
(502) 564-5582 (888) 979-6152 Fax

Heather Overby
Chairman

Ms. Holly M. Johnson
Secretary

Kristi Russell
Executive Director

10/12/2026

Matthew Atkins, Superintendent
Newport Independent Schools
30 West Eighth Street
Newport, KY 41071

Dear Superintendent Matthew Atkins:

Pursuant to KRS 157.655-157.660 and 750 KAR 2:010, the School Facilities Construction Commission (SFCC) is hereby making an official FY2027 KETS offer of assistance to your Board of Education. Acceptance of this offer of assistance commits the Board of Education to follow the statutes and regulations of the SFCC and the Kentucky Department of Education governing the Education Technology Funding Program.

Based on the statewide ADA figures being used for 2025-2026 SEEK this year, your first offer of assistance in FY2027 is in the amount of $15422. Accepted state technology fund offers of assistance **must be matched equally** by your Board of Education or can be escrowed for up to three (3) years.

Please note that the education technology funds restricted account has a new designation in the MUNIS chart of accounts: **Fund 2, Project 162N** EdTech account. In order for your district to receive funds, local funds should be transferred to that account.

In responding to this offer of assistance, please provide **via email at KETS-Offers@education.ky.gov** the following information:

1. Copy of a report from the MUNIS accounting system demonstrating evidence of a journal entry certifying local matching funds have been transferred to **Fund 2, Project 162N** EdTech account. The certification shall be the signature of the superintendent on the report

2. Excerpt of Board of Education meeting minutes (**accepting, escrowing, or rejecting** offer within **60 days** from the date of offer)

3. **Return the attached Fund Utilization Form Required with Journal Entry.**

As always, we look forward to working with you in the Education Technology program. We trust you will join us in continuing the success of this program in your district and in the Commonwealth of Kentucky as a whole. Your District Technology Leader has been provided additional information and they should work with their regional KETS Engineer concerning any questions related to the Education Technology program.

Sincerely,

Kristi Russell
Executive Director, SFCC

KENTUCKY EDUCATION TECHNOLOGY FUNDING PROGRAM

FUND UTILIZATION PLANNING FORM

DUE DATE: 60 days from receipt of Offers Notification

Name of District: Newport Independent Schools
1st Offer of Assistance Amount: $15422
Declaration of Intentions: *Check only one*

- ☐ The entire amount of the Offer of Assistance will be matched at the present time.
- ☐ The entire amount of the Offer of Assistance will be escrowed for up to:
  choose only one:
  - ☐ 1 year
  - ☐ 2 years
  - ☐ 3 years
- ☐ The entire amount of the Offer of Assistance is rejected.
- ☐ A portion of this Offer of Assistance is being matched at the present time in the amount of $ _____
  The remaining amount of $ _____ will be escrowed for _____ years (maximum of 3).
  The remaining amount of $ _____ will be rejected.

We agree to abide by the policies passed by the Kentucky Board of Education, School Facilities Construction Commission, and appropriate state regulations regarding the use of the funds.

Superintendent Signature **Date**

Please be sure to include with this document:

1. Excerpt of Board of Education meeting minutes (accepting, escrowing, or rejecting offer).
2. Copy of Journal Ledger Proof from MUNIS accounting system demonstrating transfer of funds to **Fund 2, Project 162N**, if amount is being matched at the present time.

Return to:
Email: KETS-Offers@education.ky.gov (preferred method)
or
Mail: Kentucky Department of Education
300 Sower Blvd, 4th Fl, Frankfort, KY 40601
Attention: Caprice Robinson