Employee Open Enrollment

The Director of Pupil Personnel must approve all open enrollment requests.

GUIDELINES

Employees who reside in Woodford County may have the option of enrolling their children in the school of the attendance area in which they are employed. Employees who reside outside of Woodford County may enroll their children in the attendance area in which they are employed. The employee must notify the ~~building Principal~~ Director of Pupil Personnel of this enrollment request by April 1. All employees, regardless of residence, may enroll their child(ren) in the school of their choice where space is available. The employee's child(ren) will be accepted only when class size permit and after the Director of Pupil Personnel reviews each application to ascertain if the applicant meets the following standards:

- Acceptable academic standing;
- Demonstrated attendance record;
- No serious disciplinary infractions.

Employees will be responsible for transportation in instances where bus transportation does not already exist between District campuses.

REFERENCES:

KRS 159.070
702 KAR 001:110; 702 KAR 003:190, OAG 80-394

RELATED POLICIES:

09.11, 09.124

Adopted/Amended: 12/12/2022
Order #: IX H