FACPAC PO Change Order Supplemental Information Form (Ref# 65961)

Form Status: Saved

Tier 1 Project: Phase 6 Additions and Renovations - Project #175-520
BG Number: 21-042 District: Beechwood Independent (HB678) (026)
Status: Active Phase: Project Initiation (View Checklist)

Contract: IRWIN INSTALLATION SOURCE, INC., 0212, FIXED AUDIENCE SEATING
Type: CM Bid Package Proposed

Purchase Order Number: 212-1
Vendor Name: IRWIN SEATING COMPANY

Change Order Number	212-01-01
Time Extension Required	No
Date Of Change Order	9/22/2026
Change Order Amount To Date	

Construction Contingency

Calculations below are project wide. Remaining negative Construction Contingency may require the submission of a revised BG1.

Current Approved Amount	$2,677,743.00
Net Approved COs	$1,079,928.73
Remaining After Approved COs	$1,597,814.27
Net All COs	$1,419,985.93
Remaining After All COs	$1,257,757.07

This Requested Change Order Amount $10,053.94
+/-
Change In A/E Fee This Change Order $0.00
+/-
Change In CM Fee This Change Order $0.00
+/-
Remaining Construction Contingency Balance
Contract Change Requested By Construction Manager
Contract Change Reason Code Expansion of Scope
Change Order Description And Justification
Additional cost to provide plates for engraving donor's information for the auditorium seats. $3,431.97
Additional cost to store auditorium seating at storage facility. $6,621.09

Cost Benefit To Owner

Contract unit prices have been utilized to support the cost associated with this change order. No

Detailed Cost Breakdown

Contract unit prices have not been utilized, provide a detailed cost breakdown which separates labor, material, profit and overhead.

Detail Item	Amount	Percent of Total
Labor		0.00%
Materials	$10,053.94	100.00%
Profit and Overhead		0.00%
Bond Insurance		0.00%
Cost Breakdown Total:	$10,053.94	

Cost for this Change Order supported by an alternate bid or competitive price quote No

Explain Why

Change Order Supplemental Information Form Signature Page (Online Form Ref# 65961)

Architect 

9/23/26
Date

Construction Manager 

9/22/26
Date

Finance Officer

Date

Local Board of Education Designee

Date

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Change Order - Construction Manager-Adviser Edition

OWNER ☒
CONSTRUCTION MANAGER ☐
ARCHITECT ☐
CONTRACTOR ☐
FIELD ☐
OTHER ☐

PROJECT *(Name and Address)*
BEECHWOOD INDEPENDENT SCHOOLS PHASE 6B
54 BEECHWOOD ROAD
FORT MITCHELL, KY 41017

CHANGE ORDER NUMBER: 212-01-01
INITIATION DATE: 9/22/2026

TO CONTRACTOR *(Name and Address)*
IRWIN SEATING COMPANY

PROJECT NUMBERS: 000744
CONTRACT DATE: 5/17/2022
CONTRACT FOR: PURCHASE ORDER #212-01

THE CONTRACT IS CHANGED AS FOLLOWS:

Additional cost to provide plates for engraving donor's information for the auditorium seats. $3,431.97
Additional cost to store auditorium seating at storage facility. $6,621.09

The original Contract Sum was	106,535.00
Net change by previously authorized Change Orders	0.00
The Contract Sum prior to this Change Order was	106,535.00
The Contract Sum will be Increased by this Change Order in the amount of	10,053.94
The new Contract Sum including this Change Order will be	116,588.94

The Contract Time will be adjusted by 0 days.
The date of Substantial Completion as of the date of this Change Order therefore is 4/18/2024.

NOT VALID UNTIL SIGNED BY THE CONSTRUCTION MANAGER, ARCHITECT, CONTRACTOR AND OWNER.

CODELL CONSTRUCTION COMPANY
CONSTRUCTION MANAGER *(Firm Name)*
4475 ROCKWELL ROAD WINCHESTER, KY 40391

ADDRESS

BY *(Signature)*

(Typed Name) **DATE:** 9/22/26

ROBERT EHMET HAYES & ASSOCIATES
ARCHITECT *(Firm Name)*
2512 DIXIE HIGHWAY FORT MITCHELL, KY 41017

ADDRESS

BY *(Signature)*

JOSEPH HAYES *(Typed Name)* **DATE:** 9/23/26

IRWIN SEATING COMPANY
CONTRACTOR *(Firm Name)*
3251 Fruit Ridge Ave, Grand Rapids, MI 49544

ADDRESS

BY *(Signature)*

Katy DuBois *(Typed Name)* **DATE:** 9/23/26

BEECHWOOD INDEPENDENT SCHOOLS BOARD OF
OWNER *(Firm Name)*
50 BEECHWOOD ROAD FORT MITCHELL, KY 41017

ADDRESS

BY *(Signature)*

(Typed Name) **DATE:**

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User Notes:

(1884033357)

CODELL
CONSTRUCTION MANAGEMENT SINCE 1909

Change Order Review Form

CC#15 auditorium chairs

CC#15

Beechwood Independent Schools Phase 6B (000744)

54 Beechwood Road
Fort Mitchell, KY 41017

CC#15 auditorium chairs

Date: 3/26/2024

To: Robert Ehmet Hayes & Associates

Attn:

From: Heath Preston

CC: JOHN HAGAN CODELL

I have reviewed and approved the attachment pricing. Your approval and signature is required in order to process this change order. Please review the pricing and sign below it it is acceptable.

Description	BP	Amount
IRWIN INSTALLATION SOURCE	212	3,431.97

Summary		Total
Total Days	0.00	3,431.97

Robert Ehmet Hayes & Associates

Signature

DATE: 3/26/24

Codell Construction Company
Heath Preston
54 Beechwood Road
Fort Mitchell, KY 41017
hpreston@codellconstruction.com

Irwin Seating Company.

Irwin Seating Company
Change Order Proposal

Project Name:	Beechwood Elementary School	**Change Order #:**	1
Location:	Fort Mitchell, KY	**Initiation Date:**	3/19/2024
		Customer PO/Contract #:	
Sold to:	Beechwood Independent Schools	**PO/Contract for:**	Seating
		Irwin Order #:	2003133 / 2005204

Independent Schools and IRWIN SEATING COMPANY agree to make the following changes in the PO/Contract:

	Qty.	Item	Per Unit	Total
☑ Addition	513	Irwin DP1x4 Donor Plates - 1" x 4", adhesive, bronze, blank (does not include installation)	$ 6.69	$ 3,431.97
			$ -	$ -
			$ -	$ -
			$ -	$ -
			$ -	$ -

	Qty.	Item	Per Unit	Total
☐ Deduction			$ -	$ -
			$ -	$ -
			$ -	$ -
			$ -	$ -
			$ -	$ -

Comments:	

The original PO/Contract sum was:	$ 106,535.00
Net change by previous authorized change orders:	$ -
The PO/Contract sum prior to this change order was:	$ 106,535.00
The PO/Contract sum will be increased by this change order:	$ 3,431.97
The PO/Contract sum will be decreased by this change order:	$ -
The new PO/Contract sum including this change order will be:	$ 109,966.97
The PO/Contract time will be changed by this number of days:	

Change order requested by:

Project Administrator Katy DuBois Date: 3/19/2024

Signed: Katy DuBois Date: 3/19/2024

Irwin Seating Company:

Address: 3251 Fruit Ridge Ave, NW Grand Rapids, MI 49544

Not valid until signed by Sold To. Signature of Sold To indicates agreement herewith, including any adjustment in the PO/Contract sum or PO/Contract time.

☐ Independent Schools signature below validates this request as official change to contract. No further documentation needed.

☐ Independent Schools signature below authorizes Irwin Seating Company to proceed based on this proposal.

☐ Independent Schools will issue official change order.

Signature _____ Date _____

P.O. Box 2429 * 3251 Fruit Ridge NW (49544) * Grand Rapids, MI 49501 * Phone: (616) 574-7400 * Fax: (616) 574-7411

To: Heath Preston <HPreston@codellconstruction.com>
Subject: RE: Chair arm

Hi Heath,

Sorry for the delay. Yes, we can provide donor plates with a recess on the front of the armrests. We provide blank donor plates and the customer arranges to have them engraved at a local trophy shop and then installs them. There are two size options (7/8" x 2-1/2" and 1" x 4") and they are available with an adhesive backing or with holes/attaching hardware. The smaller ones are $5.75 each and the larger ones are $6.69 each.

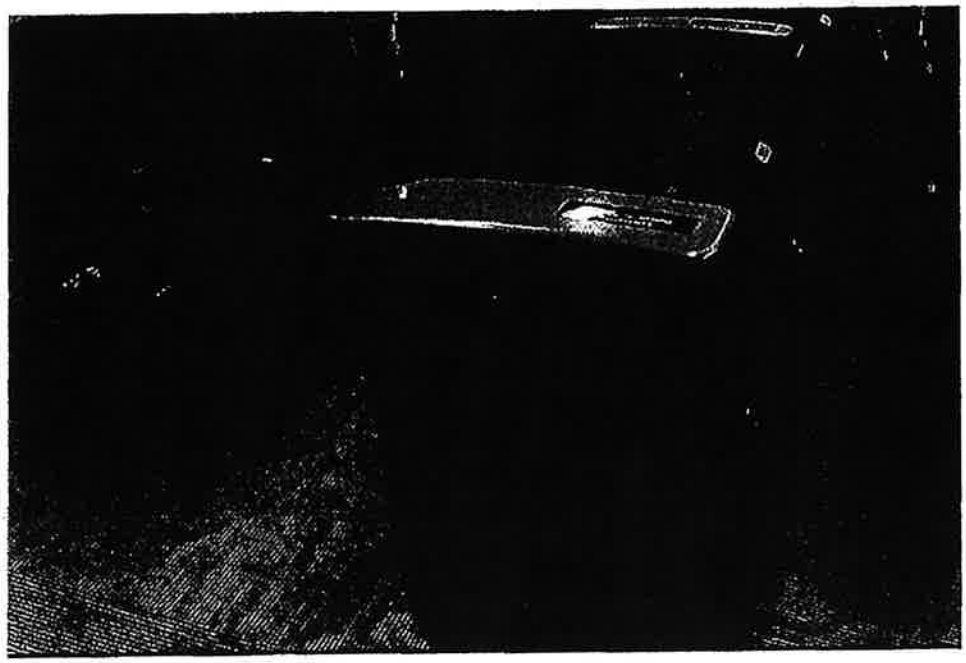
Please advise if they would like some samples or if they would like a change order to add this option.

Bronze and clear aluminum donor plates for 12 6100 fixed audience seating manufactured by Irwin Seating Company in the United States | Irwin Seating Company (en-US)

7/8" x 2-1/2" Adhesive:



1" x 4" Adhesive:





DP/H 7/8" x 2 ½"
Bronze w/ Holes



DP1X4/H 1" x 4"
Bronze w/ Holes

Thanks!

Katy DuBois
Project Coordinator
616.574.7155 | Direct
katy.dubois@irwinseating.com

irwin.
3251 Fruit Ridge Ave. NW Grand Rapids, MI 49544
866.464.7946 | Toll-Free

From: Heath Preston <HPreston@codellconstruction.com>
Sent: Tuesday, March 5, 2024 11:32 AM

Irwin Seating Company
3251 Fruit Ridge Avenue NW
Grand Rapids, MI 49544
Tel (616)-574-7400
Fax (616) 784-1550

Invoice S0055642

Remit To: Irwin Seating Company
Dept. 6400
P.O. Box 30516
Lansing, MI 48909-8016

PO No: Z003133-212-1
Invoice Date: 11/27/2024
Due Date: 12/27/2024
Terms: Net 30

Bill To: Beechwood Independent Schools
50 Beechwood Road
Fort Mitchell, KY 41017

Ship To: Beechwood Elementary School
54 Beechwood Road
Fort Mitchell, KY 41017

Description	Amount
Fixed Audience Seating Material Delivered	109,966.97 T
Storage Charge-Seating - 8/2/24; CO2 Pending	6,621.09
KY STATE TAX - KENTUCKY - 6.00000	0.00
Total:	**$ USD 116,588.06**
Payments:	**$ USD 106,535.00**
Balance:	**$ USD 10,053.06**

Note:

If you receive updated ACH payment instructions from Irwin Seating Company, please call us at 616-574-7400 and ask for accounts receivable to verify.

Thank you!

Irwin Seating Company.

Irwin Seating Company
Change Order Proposal

Project Name:	Beechwood Elementary School	**Change Order #:**	2
Location:	Fort Mitchell, KY	**Initiation Date:**	10/24/2024
		Customer PO/Contract #:	
Sold to:	Beechwood Independent Schools	**PO/Contract for:**	Seating
		Irwin Order #:	Z003133 / 2005204

Independent Schools and IRWIN SEATING COMPANY agree to make the following changes in the PO/Contract:

	Qty.	Item	Per Unit	Total
☑ Addition	1	Storage	$ 6,621.09	$ 6,621.09
			$ -	$ -
			$ -	$ -
			$ -	$ -
			$ -	$ -

	Qty.	Item	Per Unit	Total
☐ Deduction			$ -	$ -
			$ -	$ -
			$ -	$ -
			$ -	$ -
			$ -	$ -

Comments:	

The original PO/Contract sum was:	$ 106,535.00
Net change by previous authorized change orders:	$ 3,431.97
The PO/Contract sum prior to this change order was:	$ 109,966.97
The PO/Contract sum will be increased by this change order:	$ 6,621.09
The PO/Contract sum will be decreased by this change order:	$ -
The new PO/Contract sum including this change order will be:	$ 116,588.06
The PO/Contract time will be changed by this number of days:	

Change order requested by:

Project Administrator Katy DuBois Date: 10/24/2024

Signed: Katy DuBois Date: 10/24/2024

Irwin Seating Company:

Address: 3251 Fruit Ridge Ave, NW Grand Rapids, MI 49544

Not valid until signed by Sold To. Signature of Sold To indicates agreement herewith, including any adjustment in the PO/Contract sum or PO/Contract time.

☐ **Independent Schools** signature below validates this request as official change to contract. No further documentation needed.

☐ **Independent Schools** signature below authorizes Irwin Seating Company to proceed based on this proposal.

☐ **Independent Schools** will issue official change order.

Signature _____ Date _____

P.O. Box 2429 * 3251 Fruit Ridge NW (49544) * Grand Rapids, MI 49501 * Phone: (616) 574-7400 * Fax: (616) 574-7411